



WASHINGTON
State Independent Living Council

WASILC QUARTERLY MEETING MINUTES

Wednesday, January 17, 2018

DoubleTree

415 Capitol Way N. Olympia, WA 98501

Members Present:

Mark Leeper, Center Director Representative, Pullman
Jana Finkbonner, VR Tribal Representative, Bellingham
Keith James, Advocate for Individuals with Disabilities, Seattle
Davi Kallman, Youth Representative, Pullman
Hannah Langlie, Youth Representative, Seattle
Ryan Nabors, CIL Representative, Tumwater
Michael Richardson, Advocate for Individuals with Disabilities, Seattle
Sheila Turner, Parent Guardian Representative, Pasco

Per Phone:

Members Absent:

Rob Hines, Ex-Officio DVR, Olympia
Deb Cook, Ex-Officio Department of Services for the Blind (DSB), Seattle
Kayla Victor, Private Business Representative, Vancouver

Council Staff:

Kim Conner, Executive Director
Jim House, Disability Integration Manager
Cassi Villegas, Executive Assistant

Guests:

Daniella Clark, TBI Council
Kim Canaan, DSB
Kimberly Meck, Alliance for disAbilities
Cheryl Strange, DSHS Secretary

Call to Order:

- Called to Order: Wednesday, January 17, 2018 at 9:05 by Mark Leeper, SILC Chair
- Council members & guests introduced themselves
- October 2017 Minutes- Motion for Approval

Motion: Jana Finkbonner, "I motion to approve both days of the October Quarterly Meeting Minutes."

Vote: All in favor, motion passes unanimously.

Comments: Cheryl Strange, DSHS Secretary

- DSHS is committed to Community Living and full employment (not a subminimum wage).
- DSHS is changing shape; 2.7/7.2 million Washingtonians are served by DSHS.
- 19,000 people are employed by DSHS and the department has a biennial budget of 15 billion dollars. There are services and Administrations that are being reorganized, which will leave DSHS with a staff of 15,000 and a loss of 2 billion dollars in budget.
- Secretary Strange has created a new DSHS position, Chief of Staff, which will go into effect in February.
- DSHS is planning several town hall meetings beginning in the Spring- they want to hear from service recipients, advocates, and the community. Legislators will also be invited.
- The Governor has a few specific issues he is focused on including clean water and climate control. The Governor is engaged in service delivery.

Financial Report: Kim Conner

- Kim explained the budget spreadsheet, expenditures, and future projections.
- Discussed SPIL forums and the increase in costs for outreach.
- CIEP Budget review- administrative cost is not included in spreadsheet.

704 Report:

- Handout

Motion: Ryan Nabors, "I motion to approve the 2017 704 Report."

Vote: All in favor, motion passes unanimously.

Bylaw Changes:

- Reviewed proposed Bylaw change

Motion: Jana Finkbonner, "I Motion to approve the Bylaw changes."

Vote: All in favor, motion passes unanimously.

Legislator Meetings Debrief:

- Council members met with their elected officials on Day 1 of the meeting to invite them to attend the Legislative Reception and inform them on the SILC.
- Legislators were receptive to meetings and the SILC message. They were interested in

knowing about the Centers for Independent Living in their districts.

- Some council members were interested in meeting with Legislators in their work communities, not just in their home communities.
- In the future, it was suggested that the council members have SILC business cards and organizational charts, and encourage CIL staff to collaborate with the council for these meetings.
- Council members can also visit legislators in their hometowns.

Council Training from the Governor's Office: Keith Swenson

- Keith discussed the appointment and reappointment process.
- The Governor's website is a useful tool for board members; it is directly connected to their database. There are resources for appointees on the Boards & Commissions Page.
- Resignation is a formal process through the office, not the board. If you choose to resign, you should do so through Keith or their website.
- Ethics and Public Service Act- you are representing the council, not yourself as an individual. (If you attend an event as an individual, you need to declare your intentions at the beginning.)
- Keith covered Public Disclosure and what can be considered disclosable material.
- Online Appointee Training: <https://www.governor.wa.gov/boards-commissions/resources/appointees/online-appointee-training>

Council Roles and Responsibilities:

- Committee Responsibilities; Council, ED, and Staff Expectations; and Council Member Agreement handouts were reviewed and discussed.
- The council Include signature page in the handbook.
- In the future, the council would prefer if this work was assigned to the Membership Committee and presented at once to the full council.

Motion: Jana Finkbonner, "I motion to use the information in the handouts and include it in the membership manual and handbook, including the job description sheet with a signature line, indicating the forms from the Governor's office have also been reviewed."

Vote: All in favor, motion passes unanimously.

Executive Committee (EC) Report: Mark Leeper

- EC has been meeting regularly. Meetings are monthly and there have only been a two since last QM. Mark would like to remind everyone that the EC does not make decisions for the council.
- Mark discussed his meeting with Cheryl Strange, Victoria Cantore (who is no longer with the Governor's Office), and Toby Olsen.
- Toby is interested in teaming up with us to do other projects, GCDE and WASILC collaboration was discussed.

Executive Director and SPIL Report: Kim Conner

- Kim reviewed the handout provided to the council that included all of the meetings, outreach, etc. that she has been involved in.

CIL Training: Kimberly Meck

- PowerPoint Presentation provided
- Kimberly presented on the history of the disability movement, CILs, SILCs, and how these organizations can work together to improve services.

Marketing Committee Report: Kim Conner

- Reviewed logo handout
- Members discussed fonts, color, preferred logos and configurations, and other ideas they had on logos and branding.

Motion: Davi Kallman, “I motion to accept logo D with hands touching, dark/green turquoise for color, and font A; under the condition that it conforms to W3C web regulations.”

Vote: 7 in favor, 1 abstention; motion passes.

Motion: Jana Finkbonner, “I motion that if this doesn’t conform to W3C, the marketing committee is allowed to make font or color changes, as necessary.”

Vote: All in favor, motion passes.

Legislative Committee Report: Ryan Nabors

- Meeting regularly with staff.
- Looking forward to future events with bringing people to meetings to present.

Membership: Mark Leeper

- The council is full; interested individuals should still apply.

APRIL Conference Report: Ryan Nabors & Davi Kallman

- Davi and Ryan reported out on their experiences at the APRIL Conference.
- The report form will now be used for all council members who attend conferences representing the SILC.

Department of Vocational Rehabilitation: Kim Conner on behalf of Rob Hines

- A State Plan Update and Public Forum are scheduled for February 14- minor adjustments, needs to align better with WIOA, Order of Selection, and workforce and overall DSHS
- Foundational plan for sustainable programs
- DVR is interested in providing trainings and leadership programs during the summer for youth.

- Currently DVR is working with tribes on WACs, Meeting Feb 13.
- They are exploring a new VR case management system, which will be a very timely process.

Department of Services for the Blind (DSB): Kim Caanan

- Arlene Ito is our rep when Debbie retires.
- Kim Caanan will take Debbie Cook's position for the Old or Blind IL Program upon Debbie's retirement in March.

WSRC: Keith James

- WSRC played key role with DVR placement in the DSHS Secretary's Office.
- Their council is at full capacity.

Alliance of People with disAbilities & Washington Assistive Technology Act Program (WATAP): Kimberly Meck

- The Assistive Technology (AT) Act (ATAP) was level funded in the President's Budget Request for FY 2018, as well in the House and Senate FY 2018 appropriations bills.
- Another piece of legislation that could affect WATAP's funding is the tax bill.
- Despite being flat funded, WATAP increased service delivery across the state.
- Kimberly provided the numbers for WATAP loans, equipment distribution, and the Device Reuse and Lending programs.

Other Business:

- Hannah is interested in reestablishing the Youth Committee and serving. Kim will follow up with Hannah on this topic.
- Mark brought up youth programs happening in the state already. Being the people to connect these events.
- SPIL Committee needs to be enacted, as we need to begin the SPIL process.
- Part B contacts for the CILs are complete.

Adjourned @ 4:03 pm.