



WASHINGTON

State Independent Living Council

WASILC QUARTERLY MEETING MINUTES

Friday, July 14, 2017

Residence Inn Pullman

1255 NE North Fairway Dr. Pullman, WA

Members Present:

Mark Leeper, Center Director Representative, Pullman

Jana Finkbonner, VR Tribal Representative, Bellingham

Rob Hines, Ex-Officio DVR, Olympia

Ryan Nabors, CIL Representative, Tumwater

Kayla Victor, Private Business Representative, Vancouver

Keith James, Advocate for Individuals with Disabilities, Seattle

Deb Cook, Ex-Officio Department of Services for the Blind (DSB), Seattle

Per Phone:

Sheila Turner, Parent Guardian Representative, Pasco

Teesha Kirschbaum, Washington State Rehabilitation Council (WSRC)

Bill Kane, Spokane Center for Independent Living

Members Absent:

Davi Kallman, Youth Representative, Pullman

Council Staff:

Kim Conner, Executive Director

Alex Hatcher, Disability Integration Manager

Cassi Villegas, Executive Assistant

Guests:

Miriam Hertz

Call to Order:

- Called to Order: Friday, July 14, 2017 at 9:05 by Mark Leeper, SILC Chair
- Announce new Council Member- Davi Kallman
- April 2017 Minutes- Motion for Approval

Motion: Ryan Nabors “I make a motion to accept the minutes as provided.”

Vote: All in favor, motion passes unanimously.

Finance Report

- DVR Coding has changed to align with Office of Financial Management (OFM); this will allow for very specific Financial Reports in the future.
- WASILC is currently under budget. Salaries will be on budget after salary increase goes through.
- Under budget for the website redesign, technology.
- Communication is under budget due to interpreters and CART not being needed for most meetings.
- It appears that we will be under budget by about \$40,000 at the end of this fiscal year.
- Mark asked if there was a potential for I & E fund carry over. It was determined that Rob makes the final decision if the funds will be available for carry over. Kim and Rob will discuss at their 1:1.

Executive Director and SPIL Report: Kim Conner

- Kim is working with CIL Directors on how to report out at QM. CILs turn in Part B reports monthly to DVR and will work with Directors to determine best way to disseminate information.
- How can we monitor and evaluate the effectiveness of the SPIL? This is being worked on a national level. The Part B reports turned in to DVR do not always include all SPIL work.
- Deb will get the DSB Report to SILC within the week.
- Reviewed 3rd Quarter achievements in the SPIL.
- Discussed lack of minutes and history of the SILC before Kim was the Director.
- Expanding IL Services in Clark County- discussed services with CFI and AL TSA.
- Edith Bishel is interested in providing IL Services in the tri-cities. Kim has met with the Director of this center and discussed options of opening a center. DISCUSSION
 - Part C funding is established state-by-state; it is not common that there is new Part C funding.
 - If an organization adheres to the rules of a CIL, do they qualify as a Center? There is a burden to the organization to be a center and not receive any resources to do this. We need to be very clear on the resources available to organizations.

- Council agreed that they will support organizations that want to become a center.
- Part C and Part B funding was discussed. How can the limited funds be dispersed between CILs to include a wider IL-Net?
- Member Manual has been updated– include direct links to larger documents. Requests from Council Members on formatting.

Coalition Inclusive Emergency Planning (CIEP): Alex Hatcher

- CFI has accepted the grant from the Department of Health (DOH) for the Closed POD Expansion Project. Alex will provide subject matter expertise and support.
- Participated in exercises across the state, providing subject matter expertise, and will continue to participate in the coming year. Some of these exercises include Hanford Emergency, Red Cross communication exercise, and Disability Advisory Group.
- Building relationships with Regional Healthcare Coalitions (HCC) by conducting a survey that brought insight to identified gaps; transportation being the greatest. Will work to build these relationships by attending meetings, connecting partners, and facilitating presentations and subject matter expertise.
- Working with Resilient and Equitable Transportation (RARET) and participating in exercises. Alex has also connected RARET to Community Transportation NW and they are working together on a regional transportation project. DOH has provided Incident Command Structure ICS training. Alex has completed ICS 300 and 400, which are incident command trainings, and most recently L 380 the Point of the Spear Leadership training.

Marketing Strategy- Mission & Vision Statement, Core Values, and By-Laws Update- Kayla Victor

- Need to consider changing the mission & vision statement to better communicate the SILC work. The committee recommends that the current mission statement should be more concise.
- Group work to determine the following:
 - MISSION STATEMENT as provided by Keith James:
 - To promote a statewide network supporting the Independent Living Philosophy for people with disabilities through advocacy, education, and collaboration.
- **Motion: Jana Finkbonner “I motion to approve the mission statement provided by Keith.”**
- **Vote: All in favor, motion passes unanimously.**
 - VISION:

- WASILC’S vision is a world where people with disabilities exercise equal rights and participate fully in all aspects of society.
- **Motion: Ryan Nabors “motion to accept the final version as our vision.”**
- **Vote: All in favor, motion passes unanimously.**
 - CORE VALUES:
 - Choice, Self Sufficiency, Independence, Voice, Equal Opportunity, Self Determination, Equal Access, Consumer Control, Self Direction, Cross Disability, Self Advocacy, Respect, Honesty
- Everyone agrees that we can move forward with the marketing: updating website, creating newsletters, etc.
- It was suggested that the WASILC logo needs to be updated. Council agreed to move forward with developing a new logo.
- Marketing Committee will create a strategic plan.
- Social Media components: need to work with Rob/ DVR on navigating this.
 - The policy issues are common. SILC can work within the organization to determine what should be published. We will create a marketing policy.
- Kim will work on the By-law changes to incorporate the Mission/Vision change. She also will be making minor changes as dictated per WIOA.

SPIL Amendment

- What is protocol if a CIL loses funding?
 - The SPIL has language for directing excess Part C funding, but it does not have language for directing excess Part B funds.
- The SPIL currently determines excess of Part C funds geographically.
- Historically, CILs have absorbed extra Part B funds.
 - Distribution methodology used by the DSE could be applied.
 - In a prior Part B Committee meeting, the CILs agreed to use the DSE distribution methodology.
- Discussion on using RFP process or distribute it to each CIL using the distribution method. This would be a one-time only for distribution of Part B funds. Will address in next SPIL development. There is a historical precedent for redistributing Part B funds to current CILs.
- Are these funds first or second year? **Kim will find out.**
- It was agreed to follow precedent and distribute any additional Part B funds using the current distribution methodology used by DSE. This will be a one-time only distribution.

Public Comments/Questions: Mark Leeper

- Miriam Hertz: Independence Core Values- independence is a culturally defined concept. United States is the preeminent embracer of that concept. It is necessary to communicate independence outside of United States culture. Interdependence is a topic that needs to be considered, revising approach to other cultures. Maneuvering

and having additional language to communicate message with other cultures is necessary. Consider “meeting people where they are at”.

- This should relate to targeted materials for additional cultures.

Combining SILC/DDC/TBI

- The President proposed combining SILC/DDC/TBI, combine funds, and dividing that funding in half, which leaves the combined organizations with significantly less funding.
- Kim has been meeting with Ed Holen (DDC) to discuss strategies, and will be meeting with the AAA Director to discuss possible outcomes in Washington State if this budget is passed.
- Combining these agencies comes with major challenges due to all three having different statutory authorities.
- Cassi will send out comparison page to council. Include letter from NCIL and partners.

Medicaid Changes

- Healthcare vote has not taken place. We will continue to monitor the progress.

Legislative/Policy Discussion, Set Policy

- During this Legislative session, SILC has been asked to sign on to multiple letters of support on various topics
- We need updated guidelines that direct us when this allowable.
- SILC has historical position papers, need to be reviewed and updated.
- Legislative Committee- look at other organizations and collect policies to begin creation of WASILC policies.

Council Business:

Open Positions/Terming Off

- Mark has support from all the CIL Directors and will be reapplying for the Council; he will continue to be the CIL Representative for the Council.
- Jana will continue to sit on the Council as the Tribal Representative.
- Davi Kallman was recently appointed to the Council.
- There are new applicants in the system and four open positions.
- Due to the nature of meeting quarterly, there is a gap from the third quarterly meeting and the fourth quarterly meeting to have full Council approval/vetting of potential Council members to submit to the Governor’s Office.
- We are still working on recruiting in Central, SW and Eastern.

- The Executive Director would like to fill the open positions for the October Quarterly Meeting. She has asked the Council for permission to allow the Executive Committee to make recommendations to the Governor’s office, on behalf of the Council, until the end of September 2017.
- **Motion: Ryan Nabors “I move to empower the Executive Committee to make recommendations to the Governor’s office on membership until the end of September of 2017.”**
- **Vote: All in favor, motion passes unanimously.**

Considerations for Executive Committee

- The Council will vote for a new Executive Committee in October.
- Jana will work with SILC staff on the Ad-hoc EC Nominations committee for upcoming nominations.

Determine participation at next year’s conferences

- How would we like to determine who is attending these conferences? What are our priorities?
- Support staff needs to be a different consideration than council attendance.
- Budget for 2 staff and 2 council members
 - APRIL – is best for IL Service. Youth or Youth Focused members.
 - Ryan Nabors would like to attend this year.
 - SILC Congress- Top Priority, ED is a consistent first choice. Staff. New Chair or designee should also be the first choice on the Council. New board members are encouraged to attend SILC Congress.
 - NCIL- Policy and Legislative. Different members on the Council, as well as staff.

Tribal Report: Jana Finkbonner

- Tribal Directors met a month ago, determining the changes of WIOA. Memorandum of Understanding (MOU) meeting is coming up in September.
- August 25th is the upcoming disability conference.

Marketing and Outreach Committee Report: Kayla Victor

- No additional information to report.

Legislative and Policy Committee Report: Ryan Nabors

- Dennis Primly to attend future meetings to provide “Legislative Training” for Council. He is an expert on Legislative Process.
- Committee is working on building relationships with key people on the Hill.
- Creating plan, will be working on what was discussed today.

Youth Committee Report: Cassi Villegas

- The Committee is working with APRIL for the October Conference in Spokane.
- SILC is sponsoring a networking event to take place during the conference, as well as sponsoring Washington State Youth to attend.
- There is a scholarship application packet available on the SILC website and it has been distributed to multiple agencies and people throughout the state.

DVR: Rob Hines, Director

- Blue Ribbon Commission responsible for the creation of the new Department of Children, Youth, and Families (DCYF). Office will transition into DCYF beginning July 2018
- Juvenile Rehabilitation and Office of Juvenile Justice will transition to DCYF in July 2019. This transition will leave DVR alone with Special Commitments in the Rehabilitation Administration (RA). There will most likely be additional changes, but it is believed that DVR will stay within DSHS.
- DVR will look for input from councils on where DVR should be placed.
- Order of Selection (OOS) - When Vocational Rehab Services do not have enough resources, they have to create categories based on priorities of disabilities; they currently have three categories. They then create a waitlist. Most significant disabilities are served first. In the past, this process was not communicated well. DVR foresees the need of OOS within the next year.
- Transition services are now required, which necessitate a large portion of DVR's funds. Pre-ETS services are new. About half of all VR agencies in the country are in OOS.
- The official communications of this process will begin soon, which includes amending plans, opening up for public comment, etc. DVR's plan is never to completely close any categories.
- DVR HQ had a reorganization for efficiencies. There is a new unit- P3 is open for recruitment.

WSRC: Teesha Kirschbaum

- The state budget was signed and DVR is fully matched
- August 1, will complete one year of DVR customer satisfaction surveys. These surveys go out monthly. There is finally significant data to create a report.
- SRC has been included in the OOS meetings with DVR.
- Teesha travelled to Switzerland with a Washington State delegation of workforce representatives to learn about their dual vocational education model.
- SRC works closely with DVR on comprehensive statewide needs assessment. Final report will be out soon.

Department of Services for the Blind (DSB): Deb Cook/Kim Conner

- DSB is looking at procurement of a new case management system. This is a big challenge to meet the needs and requirements for this system. Currently, those needs cannot be met.
- A budget was approved for this system.
- DSB has not determined that it will be in OOS. Rehabilitation Administration expects agencies to be in OOS. DSB has difficulty spending 15% on WIOA Pre-ETS requirements.
- DSB IL- Fiscal year is complete. Part B serves people under 55.
- DSB is working on plan to fill Deb's position as she is retiring.

CILs

- CIL Directors are working as a group to create new contracts with Part B funds.
- They are in the process of dealing with Federal Government, dealing with direct grants.
- IL Program in part C has been recommended to be level funded.
- Upcoming NCIL Conference is taking place soon; most CILs have reps attending.

Meeting date

- Upcoming dates to be discussed and determined at the October meeting.
- Determine how we set dates, locations, and the need for flexibility.
- 3:1 ratio of meeting locations and travel could be an option. Then include forums around the state to get public involved.
- Forums would need to be very directly planned to properly engage public.
- Deb suggested that we can address SPIL topics yearly and don't have to wait until year three to begin process.
- Timing of meetings can change completely. They do not need to occur as they do now.

Adjourned @ 3:29.